

**Staff and Educational Development Association**

**Annual General Meeting**

Thursday 15th July 2021, 10.00 – 11.00

Online

**Minutes**

**1. Present**

David Baume

Sue Beckingham Executive Committee

Kath Botham

Sally Bradley

Penny Burden Executive Committee

John Canning

Rachael Carkett PDF Committee

Steve Cook

Clara Davies Co-Chair

Carole Davis Co-Chair

Jenny Eland PDF Committee

Elaine Fisher Co-Chair, Services & Enterprise Committee

Mary Fitzpatrick Executive Committee

Peter Gossman Educational Developments Committee

Peter Hartley Co-Chair, Conference & Events Committee

Laura Hills Scholarship & Research Committee

Helen King Executive Committee

Sue Lee

Jaki Lilly Co-Chair, Services & Enterprise Committee

Adam Longcroft

Pam Parker Conference & Events Committee

Ruth Pilkington PDF Committee

Steve Powell

Catriona Price

Maurice Teasdale Treasurer

Karen Ullman

Santanu Vasant

Shengqing Wang

James Wisdom Company Secretary

Louise Loughlin SEDA Administrator

**Apologies**

Stephanie Aldred

Beth Beckmann

Carolyn Blackburn

Steve Outram Educational Developments Committee

Shikha Raturi

Claire Taylor

Rebecca Turner Chair, Papers Committee

Gina Wisker Editor, IETI

**2. Minutes of the Annual General Meeting held on Tuesday 21st July 2020**

1. **Accuracy**

The minutes were agreed as a true and accurate record.

1. **Matters arising not covered elsewhere on the agenda**

There were no matters arising.

**3.Report of the Directors**

**a. SEDA Annual Report 2020**

The report was received. Highlights included:

* The launch of the SEDA five-year strategy plan
* Producing only digital resources
* Workshops which attracted over 300 delegates
* SEDA Winter festival which took place between 14-18 December 2020.

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**4. Financial report and accounts**

**a. Report from auditors**

The audited annual accounts for 2020 were received. Comments:

* SEDA had made a £63K deficit on this year’s unrestricted activities, compared to a £32k deficit in 2019
* Trustees’ use of the ‘going concern’ basis of accounting in the preparation of the financial statements is appropriate.

The 2020 accounts were approved.

**5. Appointment of auditors**

It was agreed to reappoint PK Group for 2021.

**6. Elections**

**a. Vice Chair**

There was one nomination for the post. This was for Clare Saunders. The nomination was approved, and Clare was appointed to the Executive Committee as Vice Chair (Incoming).

**b. Four Executive members without portfolio**

There were four nominations for the four posts. These were for Jo Peat, Gemma Mansi, Pam Parker and Penny Burden. The nominations were approved.

**7. Confirmation of appointment of Treasurer**

**a. Maurice Teasdale**

Maurice Teasdale’s reappointment was approved.

**8. Discussion and questions to the Executive**

There was no further discussion.

**9. Any other business**

There was no other business.