

Registration Form

13th Annual SEDA Conference 2008, 18th – 19th November 2008

Pre-conference Seminar, 17th November 2008

Annual SEDA Fellowships Masterclass and Dinner, 17th November 2008



Your details		
Title:	Forename:	Surname:
Job Title:		
Institution/Organisation:		
Postal address for correspondence:		
		Postcode:
Tel:	Fax:	Email:
Special requirements, e.g. dietary/access		
<p>In accordance with the 1998 Data Protection Act, we require consent to include your contact details on the delegate list. Please tick the following statement if applicable:</p> <p><input type="checkbox"/> I do not wish my e-mail address to be featured on the delegate list distributed to all delegates at this event</p>		

Booking Requirements (including session choices where applicable)

Pre-conference Seminar			
<input type="checkbox"/> Pre-conference seminar Monday 17th November £140 (to include lunch and refreshments)			
Annual SEDA Fellowships Masterclass and Dinner			
<input type="checkbox"/> SEDA Fellowships Masterclass and Dinner Monday 17th November £40			
This event is free to SEDA Fellowship holders and registrants, please tick the box if you are a Fellowship holder or registrant <input type="checkbox"/>			
13th Annual SEDA Conference			
<input type="checkbox"/> Full residential conference delegate £419 (includes one night's accommodation and all meals, including conference dinner)			
<p>Session Choices – please give a first and second choice (abstracts of each session can be viewed on the SEDA website: http://www.seda.ac.uk/confs/birm08/programme.htm). Please write the session numbers in the spaces provided.</p>			
1st	2nd	1st	2nd
Parallel Session 1	Parallel Session 5
Parallel Session 2	Parallel Session 6
Parallel Session 3	Parallel Session 7
Parallel Session 4		
<input type="checkbox"/> Non residential day delegate Tuesday 18th November £140 (includes lunch & refreshments only)			
<p>Session Choices – please give a first and second choice (abstracts of each session can be viewed on the SEDA website: http://www.seda.ac.uk/confs/birm08/programme.htm). Please write the session numbers in the spaces provided.</p>			
1st	2nd	1st	2nd
Parallel Session 1	Parallel Session 2
Parallel Session 3	Parallel Session 4

Non residential day delegate Wednesday 19th November **£140** (includes lunch & refreshments only)

Session Choices – please give a first and second choice (abstracts of each session can be viewed on the SEDA website: <http://www.seda.ac.uk/confs/birm08/programme.htm>). Please write the session numbers in the spaces provided.

	1st	2nd		1st	2nd
Parallel Session 5	Parallel Session 7
Parallel Session 6			

Conference dinner Tuesday 18th November **£35**

Bed and breakfast accommodation for the night of Monday 17th November **£75**

Total amount £.....

Payment Options (payment must be in UK pounds sterling)

- Cheque for £..... made payable to 'SEDA' and drawn on a UK bank
 Please invoice my institution for £..... (include an official purchase order:.....)

Invoice address (if different from above):

.....
.....
.....

- Credit card by completing the details below:

Please debit £..... from my Switch/Visa/MasterCard/Delta* account number (*delete as applicable).

Credit Card No:

Cardholder's Name: Card Start Date:

Card Expiry Date: Date:

Cardholders Signature:

Please return completed forms to the address below NO LATER than: Friday 17th October 2008

- Bookings received after Friday 17th October 2008 will incur a 15% administration fee
- Cancellations received in writing before 17th October 2008 will incur a 20% administration fee
- No refunds will be given for cancellations received after 17th October 2008 and full payment will still be required.

Staff and Educational Development Association

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